

## Instructions and Mailing Addresses for Supplemental Application Materials

Mail supplemental application materials to:

**THE JOHNS HOPKINS UNIVERSITY SCHOOL OF MEDICINE**

**Office of Graduate Student Affairs**

1830 E. Monument Street, Suite 620

Baltimore, MD 21287

If you are applying to **more than one program**, send **one complete set** of supporting materials to the Office of Graduate Student Affairs. If letters of recommendation are submitted online it is not necessary to also send a hard copy.

**TRANSCRIPTS:** Transcripts of **all** college and university study (undergraduate and graduate) are required and must be uploaded to the application. If you have attended more than one institution, transcripts from each institution must be received for your application to be considered complete. International transcripts must be officially translated into English. If you have not yet completed your Bachelor's degree, upload a copy of your current transcript, showing in-progress courses. Official transcripts for in-progress courses can be uploaded to the online application in the **Fall Transcript Upload** section when they become available, after you submit. Applicants should also upload a list of any current courses, and courses that will be taken before beginning graduate study that do not appear on their transcripts. *Do not mail documents to the Office of Graduate Student Affairs unless requested or admitted.*

If admitted, an **official transcript** from each institution you have attended showing proof of graduation and degree conferral will be required prior to matriculation. To be considered **official**, final transcripts must be sent: **1) by mail, directly from the institution in a sealed envelope**, to the Office of Graduate Student Affairs, or **2) through a secure reporting service** (ex: Parchment, Credentials eScriptSafe, National Student Clearinghouse (JHU SOM Graduate Student Affairs – 00207706gs). We cannot accept electronic transcripts sent via regular email from registrars, or third-party entities in any other format, such as email links or links to secure website. Please direct electronic transcripts to the email: [gradsoff@jhmi.edu](mailto:gradsoff@jhmi.edu).

### **SAMPLES OF WORK:**

**The History of Medicine** graduate (PhD) program requires a **thesis, publication, writing sample, or term paper**. Please upload the sample of work to the Supplemental Application Information section of the application.

**The Medical and Biological Illustration** graduate (MA) program requires an **Art Portfolio and Applicant Profile**, due by **January 15** to the website: <https://hopkinsmedart.slideroom.com/> (open November 1 to January 15<sup>th</sup>).